



Program Manager

UTS Consultants' reputation is built on providing comprehensive engineering solutions that result in first-time approvals from municipalities and approving authorities. Our philosophy is to engineer it once. Our quality workmanship and focus to schedule, ensure your projects are completed on time and on budget.

UTS Consultants is a proud member of OEC and a part of the OEC Energy Infrastructure Services Group. UTS is able to offer clients a broad range of services to help utility projects thrive from concept to completion. UTS's people are at the centre of its brand. Every day we deliver on our brand promise to Cherish Customers, Deliver Flawlessly, and stay a Step Ahead. Our people look beyond the conventional and reach for the extraordinary to win outside the box.

Successful UTS employees:

- are Customer-centric – they understand and embrace the role of delivering exemplary customer service
- are Leaders – who lead by example through their actions and attitudes
- are Innovators - they look for opportunities to improve, do things differently, and add value for our customers and business
- Commit to Excellence - in all that they do

ABOUT THE ROLE

Reporting to the Director of Engineering, the Program Manager is accountable for safety and overall performance of the Hydro Utility/LDC team, currently at six (6) technical professionals and growing. The Program Manager leads and supports the team ensure timely project execution and financial success for a portfolio of clients and projects.

ACCOUNTABILITIES

- Will contribute to business development, monitoring the Hydro Utility/LDC market for new opportunities, and sourcing and responding to RFP calls.
- Will closely monitor project execution and performance metrics, and identify and implement opportunities for improvements/efficiencies.
- Will act as a technical lead, providing direction on technical matters, and supporting new hire technical training.
- Will act as a consultant to and support other UTS business units (teams) as required.
- Will communicate and coordinate activities with other teams regarding opportunities for new business and service offerings.
- Will actively engage clients and communicate project updates to drive customer satisfaction.
- Work in compliance with all health and safety and environmental legislation including, but not limited to, the Occupational Health and Safety Act and Regulations and UTS Policies and Procedures.
- Ensure direct employees work in compliance with all health and safety and environmental legislation including, but not limited to, the Occupational Health and Safety Act and Regulations and UTS Policies and Procedures.



QUALIFICATIONS

- Graduate of an accredited Engineering or Engineering Technology program, and registered as a P.Eng or C.E.T. with the respective association.
- Formal Business or Project Management education or training an asset.
- Minimum 8 years' experience working in Ontario's hydro utility/LDC market or equivalent, with demonstrated management/project management experience.
- Sound business planning and project management skillset – planning, executing and monitoring with respect to project scope, budget, and schedule, and program forecasting.
- Excellent verbal communication skills, and ability to motivate individuals/teams to perform at peak levels.
- Excellent written communication skills, and ability to author professional technical/business documents, primarily for project competitive bidding.
- Highly motivated, demonstrating sound judgment and decision-making skills with appropriate level of discretion.
- High tolerance for ambiguity.
- Ability to quickly assess competing priorities.
- Excellent proficiency in MS Office suite of application, including as a minimum Word, Excel, and PowerPoint, Project and Access an asset.
- Excellent customer service skills, including high conflict resolution ability.
- High degree of professionalism, diplomacy and confidentiality.
- Excellent interpersonal and communication skills to work with individuals at all levels.
- Ability to deal calmly with high stress situations in a pleasant manner.

COMPENSATION

- Competitive wage based on experience and knowledge
- Defined Contribution Pension Plan with employer matching program
- Employee voluntary RRSP contributions
- Employer paid medical, prescription, dental and vision benefits
- Employer paid basic life insurance
- Employee voluntary auto and home group insurance
- Employer paid employee assistance program

HOW TO APPLY

Job Location: 1 positions in Fergus, ON - ID ITH 2018-066

Please quote one of the above reference numbers when applying for a position.

Please forward resumes and cover letters to hr@utsconsultants.ca with reference number.

We thank all applicants for their interest however only those selected for an interview will be contacted.



Lead
Innovate
Commit to Excellence



UTS Consultants Inc. is an Equal Opportunity Employer.

In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, UTS Consultants Inc. will provide accommodations to applicants with disabilities throughout the recruitment, selection and/or assessment process. If selected to participate in the recruitment, selection and/or assessment process, please inform Human Resources staff of the nature of any accommodation(s) that you may require.

