



CAD Technician

People are at the centre of our brand. Every day we deliver on our brand promise to Cherish Customers, Deliver Flawlessly, and stay a Step Ahead. Our people look beyond the conventional and reach for the extraordinary to win outside the box.

UTS Consultants' reputation is built on providing comprehensive engineering solutions. Our philosophy is to engineer it once. Our quality workmanship ensures projects are completed on time and on budget.

Successful UTS employees:

- are Customer-centric – they understand and embrace the role of delivering exemplary customer service
- are Leaders – who lead by example through their actions and attitudes
- are Innovators - they look for opportunities to improve, do things differently, and add value for our customers and business
- Commit to Excellence - in all that they do

ABOUT THE ROLE

Reporting to the Program Manager, or a Project Manager as assigned by the Program Manager, the CAD Technician will be responsible for the production of CAD drawings for aerial and underground utility infrastructure projects.

ACCOUNTABILITIES

- Participate in the preparation of engineering drawings for aerial and underground utility projects.
- Adhere to UTS or client CAD standards and procedures to ensure a high quality of final deliverables.
- Perform quantity take-offs for materials and labour.
- Perform CAD related quality control checks as required.
- Contribute to overall project success by ensuring CAD efficiency and the development of deliverables in a timely and effective manner.

QUALIFICATIONS

- Intermediate working knowledge and experience with AutoCAD.
- Junior/Entry Level position: Minimum of 1 year working experience drafting plans in a civil/municipal or electrical environment.
- Intermediate Level position: Minimum of 5 years' working experience drafting plans in a civil/municipal or electrical environment.
- Experience drafting plans from manual and electronic surveys and or electrical single line diagrams and schematics.
- Graduate Civil or Electrical Technologist, or higher.





- OACETT member or eligibility for membership.
- Knowledge and understanding of civil or electrical engineering, aerial and underground utilities and services, and utility symbols and terminology.
- Underground structures experience within a telecommunication environment considered an asset.
- Intermediate working knowledge and experience with Microsoft Excel.
- Strong command of the English language both spoken and written.

SUCCESS FACTORS

- Dependable – Ability to interpret and prepare engineering plans and profiles.
- Analytical - Strong problem solving and troubleshooting skills and ability to take initiative to resolve problems.
- Communication - Communicate effectively and estimate task durations to meet schedules. Strong interpersonal skills and able to clearly communicate with internal project teams including project managers, survey, and engineering.
- Detail oriented – Keen eye for detail with the ability to review and validate drawings in accordance with UTS and client standards.
- Multitask orientated - The ability to deal with multiple projects and conflicting deadlines in a fast paced environment.

COMPENSATION

- Competitive wage based on experience and knowledge.
- Defined Contribution Pension Plan with employer matching program.
- Employee voluntary RRSP contributions.
- Employer paid medical, prescription, dental and vision benefits.
- Employer paid basic life insurance.
- Employee voluntary auto and home group insurance.
- Employer paid employee assistance program.

HOW TO APPLY

Job Location: Fergus, ON

Pillar: Bell

Please forward resumes and cover letters to hr@utsconsultants.ca

We thank all applicants for their interest however only those selected for an interview will be contacted.

UTS Consultants Inc. is an Equal Opportunity Employer.

In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, UTS Consultants Inc. will provide accommodations to applicants with disabilities throughout the recruitment, selection and/or



Lead
Innovate
Commit to Excellence



assessment process. If selected to participate in the recruitment, selection and/or assessment process, please inform Human Resources staff of the nature of any accommodation(s) that you may require.

